# TRI-VALLEY TRANSPORTATION COUNCIL

То:	Tri-Valley Transportation Council (TVTC)
From:	TVTC Finance Subcommittee (Finance Subcommittee) TVTC Technical Advisory Committee (TAC)
Date:	January 22, 2018
Subject:	Financial Report for the Period Ending June 30, 2017

## BACKGROUND

The Treasurer is required to present a financial status report to the TVTC annually. The City of San Ramon has served as the TVTC Treasurer since 2001. At the April 12, 2010 TVTC meeting, the City of San Ramon requested to relinquish the administrative Treasurer duties.

On September 22, 2010, the TVTC approved Resolution 2010-05 that a) authorized the establishment of an account with a private banking institution and to transfer the Tri-Valley Transportation Development Fee (TVTDF) fund balance from the City of San Ramon; b) authorized the TVTC to establish an account at the State of California's Local Agency Investment Fund (LAIF) to serve as a joint account; and c) approved funding to retain outside contractors for the accounting and auditing services duties. The City of San Ramon staff continues to serve as the TVTC Treasurer in name and as signature authority for TVTDF disbursements per the TVTC's Joint Exercise of Powers Agreement (JEPA).

Beginning with the quarterly period of July 1, 2011 – September 30, 2011, TVTC agencies began forwarding all quarterly remittances to the TVTC account at Mechanics Bank and the TVTC's contract accounting firm, Franklin Management Systems, Inc., in Pleasanton began managing these funds. On April 26, 2012, the TVTC transferred all remaining TVTDF funds held with the City of San Ramon to Mechanics bank. In February 2016 the TVTC began transferring TVTDF funds from Mechanics Bank into a Local Agency Investment Fund (LAIF) account.

This report is prepared to provide cumulative information on TVTD fees received and remitted by member TVTC agencies and their approved disbursements. Since 1998, the TVTC has received approximately \$83 million in TVTDF funds and interest and disbursed approximately \$65.5 million. In FY 2016/17, the TVTDF fund earned approximately \$12 million in fee remittances (over \$5 million more than in FY 2015/16) and disbursed \$5.95 million. An annual summary report and a cumulative resources report are provided as attachments (Attachments A, B, and C).

Arne Olson TVTC Vice-Chair Vice Mayor Pleasanton (925) 200-8579

Scott Perkins Councilmember San Ramon (925) 973-2530

Don Biddle Vice Mayor Dublin (925) 833-6650

Karen Stepper Councilmember Danville (925) 275-2412

Scott Haggerty Supervisor District 1 Alameda County (510) 272-6691

Candace Andersen Supervisor District 2 Contra Costa County (925) 957-8860

## DISCUSSION

# TRI-VALLEY TRANSPORTATION COUNCIL

### RECOMMENDATION

The TVTC Finance Subcommittee recommends the TVTC ACCEPT the FY 2016/17 TVTC Financial Report.

### ATTACHMENTS

- A Cumulative Disbursements
- B FY 2016/17 TVTDF Summary Balance
- C TVTDF Cumulative Resources/Uses

<u> September 1998 – August 17, 2001 (Prior Treasurers):</u>		
I580/680 Flyover		
ACTA match requirement		\$4,194,094.00
To City of Dublin for their contributions		\$995,127.00
To City of Pleasanton for their contributions		\$462,078.00
		<i> </i>
	Total:	\$5,651,299.00
Highway 84 Advance to Livermore		\$1,164,144.00
		φ1,104,144.00
	Total:	\$1,164,144.00
Refund of 20% Local Accounts		<b>\$</b> 000,400,00
City of Pleasanton		\$689,499.00
Alameda County		\$6.00
City of Dublin		\$55,471.00
	Total:	\$744,976.00
Administration		
City of Pleasanton		\$25,258.00
Contra Costa County		\$8,000.00
	Total:	\$33,258.00
<u>August 17, 2001 – June 30, 2012 (Prior Treasurer Duties - City of San Ra</u>	<u>amon):</u>	
Refund of 20% Local Accounts		¢4 404 400 00
City of Livermore (4/5/02)		\$1,191,189.00
City of Livermore (1/15/03)		\$68,217.00
	Total:	\$1,259,406.00
I-680 Interchange Project #8		
City of San Ramon (6/30/03)		\$1,600,000.00
	Total:	\$1,600,000.00
I-680 Aux Lane Project #3	Total.	ψ1,000,000.00
Town of Danville (1/7/05)		\$2,200,000.00
Contra Costa Transportation Authority (2/3/06)		\$2,500,000.00
Contra Costa Transportation Authority (10/6/06)		\$2,500,000.00
Contra Costa Transportation Authority (1/25/08)		\$2,500,000.00
Contra Costa Transportation Authority (4/17/09)		\$2,300,000.00
	Total:	\$12,000,000.00
I-580/Foothill Road Project #7		ų : <u>2,000,000.00</u>
City of Dublin (8/29/03)		\$800,000.00
City of Pleasanton (6/19/09)		\$46,959.00
City of Pleasanton (4/19/10)		\$753,041.00
	Total:	\$1,600,000.00
West Dublin Bart Project #4		+ .,,
City of Dublin (11/25/03)		\$4,000,000.00
	Total:	\$4,000,000.00

State Found of (Flopet, #2)     \$ (105,428,00)       City of Livermore (32/207)     \$ 4,800,000,00       City of Livermore (417/09)     \$ 25,600,000,00       City of Livermore (12/22/09)     \$ 21,000,000,00       Nexus Study 2005     \$ 100,000,00       City of Livermore (12/2/05)     \$ 100,000,00       Nexus Study 2005     \$ 100,000,00       City of Livermore (12/2/05)     \$ 100,000,00       I-560 HOV Lanes Project #5     \$ 4,000,000,00       City of Pleasanton (12/2/08)     \$ 2,900,000,00       City of Pleasanton (10/22/10)     \$ 1,100,000,00       Total:     \$ 58,000,000,00       City of Pleasanton (10/22/10)     \$ 34,660,00       City of Dublin (7/10/09)     \$ 34,660,00       City of Dublin (7/10/09)     \$ 34,660,00       Administration     \$ 376,378,29       City of Pleasanton (4/23/10)     \$ 15,290,00       Administration     \$ 33,627,85       City of	State Boute 94 (Brainet #2)		
City of Livermore (3/17/09)     \$4,800,000.00       City of Livermore (1/12/205)     \$2,600,000.00       Nexus Study 2005     Total:     \$9,894,572.00       Nexus Study 2005     \$100,000.00     \$100,000.00       1580 HOV Lanes Project #5     \$100,000.00     \$2,600,000.00       City of Pleasanton (12/26/08)     \$4,000,000.00     \$2,900,000.00       City of Pleasanton (12/26/08)     \$4,000,000.00     \$2,900,000.00       City of Pleasanton (10/22/10)     \$100,000.00     \$2,900,000.00       Total:     \$8,000,000.00     \$2,900,000.00       TVTC Strategic Expenditure Plan     \$2,4770.00     \$24,770.00       City of Dublin (7/10/09)     \$24,770.00     \$34,660.00       Total:     \$59,430.00     \$24,770.00       City of Pleasanton (4/23/10)     \$15,290.00     \$34,660.00       Total:     \$376,378.29     \$376,378.29       June 30, 2012 - December 31, 2013 (City of San Ramon/Franklin Management):     \$32,940,000.00       State Route 84 Improvements (I-580 to I-680) (Project 2A)     \$2,940,000.00       City of Pleasanton     \$3,427.85     \$3,427.85       Mechanics Bank Fees     \$392.00     \$39	State Route 84 (Project #2) City of Livermore (Returned balance from Route 84 Corridor project)		\$ (105.428.00)
City of Livermore (12/22/09)     \$2,600,000.00       Nexus Study 2005     Total:     \$9,894,572.00       City of Livermore (12/2/05)     \$100,000.00     Total:     \$100,000.00       I-580 HOV Lanes Project #5     \$100,000.00     \$4,000,000.00     \$2,900,000.00       City of Pleasanton (2/26/08)     \$4,000,000.00     \$2,900,000.00     \$2,900,000.00       City of Pleasanton (10/22/10)     \$1,100,000.00     \$2,4,770.00     \$1,100,000.00       Total:     \$8,000,000.00     \$2,4,770.00     \$2,4,770.00     \$34,660.00       City of Dublin (4/23/10)     \$34,660.00     \$34,660.00     \$34,660.00     \$34,660.00       Administration     City of Pleasanton (4/23/10)     \$15,290.00     \$34,660.00       City of San Ramon     \$376,378.29     Total:     \$376,378.29       June 30, 2012 - December 31, 2013 (City of San Ramon/Franklin Management):     State Route 84 Improvements (1-580 to 1-680) (Project 2A)     \$2,940,000.00       City of Livermore (July 31, 2013)     \$5,5000,000.00     \$2,940,000.00     \$2,940,000.00       City of Pleasanton     \$3,427.85     \$3,427.85     \$3,427.85       Mechanics Bank Fees     \$392.00     \$39			
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Administration     \$376,378.29       Total:     \$376,378.29       June 30, 2012 – December 31, 2013 (City of San Ramon/Franklin Management):     \$376,378.29       State Route 84 Improvements (I-580 to I-680) (Project 2A)     \$2,940,000.00       City of Livermore (July 31, 2013)     \$2,940,000.00       City of Livermore (October 17, 2013)     \$2,940,000.00       Refund KT Properties     \$3,427.85       City of Pleasanton     \$3,427.85       Mechanics Bank Fees     \$392.00       Total:     \$392.00       December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management:     \$392.00       Mechanics Bank Fees     \$30, 2014 (City of San Ramon/Franklin Management:       Mechanics Bank Fees     \$30, 2014 (Sity of San Ramon/Franklin Management:       Mechanics Bank Fees     \$80.00	•		\$15,290.00
Administration     \$376,378.29       Total:     \$376,378.29       June 30, 2012 – December 31, 2013 (City of San Ramon/Franklin Management):     \$376,378.29       State Route 84 Improvements (I-580 to I-680) (Project 2A)     \$2,940,000.00       City of Livermore (July 31, 2013)     \$2,940,000.00       City of Livermore (October 17, 2013)     \$2,940,000.00       Refund KT Properties     \$3,427.85       City of Pleasanton     \$3,427.85       Mechanics Bank Fees     \$392.00       Total:     \$392.00       December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management:     \$392.00       Mechanics Bank Fees     \$30, 2014 (City of San Ramon/Franklin Management:       Mechanics Bank Fees     \$30, 2014 (Sity of San Ramon/Franklin Management:       Mechanics Bank Fees     \$80.00		Total	\$15 290 00
Total:     \$376,378.29       June 30, 2012 – December 31, 2013 (City of San Ramon/Franklin Management):     State Route 84 Improvements (I-580 to I-680) (Project 2A)       City of Livermore (July 31, 2013)     \$2,940,000.00       City of Livermore (October 17, 2013)     \$2,940,000.00       Refund KT Properties     Total:     \$7,940,000.00       City of Pleasanton     \$3,427.85       Mechanics Bank Fees     \$392.00       Mechanics Bank     \$392.00       December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management:     \$80.00	Administration	Total.	ψ13,230.00
June 30, 2012 – December 31, 2013 (City of San Ramon/Franklin Management):       State Route 84 Improvements (I-580 to I-680) (Project 2A)       City of Livermore (July 31, 2013)     \$2,940,000.00       City of Livermore (October 17, 2013)     \$2,940,000.00       Total: \$7,940,000.00       Refund KT Properties       City of Pleasanton     \$3,427.85       Total: \$3,427.85       Mechanics Bank Fees       Mechanics Bank     \$392.00       Total: \$392.00       December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management:       Mechanics Bank     \$80.00	City of San Ramon		\$376,378.29
State Route 84 Improvements (I-580 to I-680) (Project 2A)       City of Livermore (July 31, 2013)     \$2,940,000.00       City of Livermore (October 17, 2013)     \$5,000,000.00       Total: \$7,940,000.00       Refund KT Properties       City of Pleasanton     \$3,427.85       Total: \$3,427.85       Mechanics Bank Fees       Mechanics Bank     \$392.00       Total: \$392.00       December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management:       Mechanics Bank Fees     \$80.00		Total:	\$376,378.29
State Route 84 Improvements (I-580 to I-680) (Project 2A)       City of Livermore (July 31, 2013)     \$2,940,000.00       City of Livermore (October 17, 2013)     \$5,000,000.00       Total: \$7,940,000.00       Refund KT Properties       City of Pleasanton     \$3,427.85       Total: \$3,427.85       Mechanics Bank Fees       Mechanics Bank     \$392.00       Total: \$392.00       December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management:       Mechanics Bank Fees     \$80.00	lune 30, 2012 – December 31, 2013 (City of San Ramon/Franklin Manag	noment):	
City of Livermore (July 31, 2013)   \$2,940,000.00     City of Livermore (October 17, 2013)   \$5,000,000.00     Total: \$7,940,000.00     Refund KT Properties     City of Pleasanton   \$3,427.85     Total: \$3,427.85     Mechanics Bank Fees     Mechanics Bank   \$392.00     Total: \$392.00     December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management:     Mechanics Bank Fees   \$80.00		ement).	
Total:\$7,940,000.00Refund KT Properties City of Pleasanton\$3,427.85Total:\$3,427.85Mechanics Bank Fees Mechanics Bank\$392.00Total:\$392.00December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management: Mechanics Bank\$80.00			\$2,940,000.00
Refund KT Properties     City of Pleasanton   \$3,427.85     Total:   \$3,427.85     Mechanics Bank Fees   \$392.00     Mechanics Bank   \$392.00     Total:   \$392.00     December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management:   \$392.00     Mechanics Bank Fees   \$80.00	City of Livermore (October 17, 2013)		\$5,000,000.00
Refund KT Properties City of Pleasanton\$3,427.85Total:\$3,427.85Mechanics Bank Fees Mechanics Bank\$392.00Total:\$392.00December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management: Mechanics Bank Fees Mechanics Bank\$80.00		Total:	\$7,940,000.00
Total:\$3,427.85Mechanics Bank\$392.00Total:\$392.00December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management:Mechanics Bank\$80.00			<u> </u>
Mechanics Bank Fees   \$392.00     Mechanics Bank   \$392.00     Total:   \$392.00     December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management:   \$392.00     Mechanics Bank Fees   \$80.00     Mechanics Bank   \$80.00	City of Pleasanton		\$3,427.85
Mechanics Bank\$392.00Total:\$392.00December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management: Mechanics Bank Fees Mechanics Bank\$80.00		Total:	\$3,427.85
Total:\$392.00December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management:Mechanics Bank Fees Mechanics Bank\$80.00			\$392.00
December 31, 2013 – June 30, 2014 (City of San Ramon/Franklin Management:     Mechanics Bank Fees     Mechanics Bank     \$80.00			
Mechanics Bank FeesMechanics Bank\$80.00		Total:	\$392.00
Mechanics Bank \$80.00		gement:	
			\$80.00
Total: \$80.00			
Contract Accountant Fees	Contract Accountant Fees	Total:	\$80.00
Franklin Management \$7,170.00			\$7,170.00
Total: \$7,170.00		Total:	\$7,170.00

City of Livermore (January 26, 2015) City of Livermore (April 20, 2015)		\$4,500,000.00 \$500,000.00
	Total:	\$5,000,000.00
TVTC Strategic Expenditure Plan Update		¢4,007,05
Kimley-Horn		\$1,367.65
	Total:	\$1,367.65
Mechanics Bank Fees Mechanics Bank		\$24.00
		¢2
Contract Accountant Fees	Total:	\$24.00
Franklin Management		\$6,605.00
	<b>T</b> . ( . ).	<b>*</b> •• ••• ••
Legal Fees	Total:	\$6,605.00
Meyers Nave		\$8,020.50
	Total:	\$8,020.50
Website Development	rotan	
Planeteria Media		\$9,170.00
	Total:	\$9,170.00
Treasurer Oversight		¢1 200 00
City of San Ramon		\$1,200.00
	Total:	\$1,200.00
July 1, 2015 – June 30, 2016 (City of San Ramon/Franklin Management):		
TVTC Strategic Expenditure Plan Update		
Kimley-Horn		\$33,301.82
	Total:	\$33,301.82
Refund to Hanna Yoon City of Pleasanton (5/16/16)		\$7,785.56
City of Fleasanton (5/16/16)		\$7,765.50
	Total:	\$7,785.56
Administrative Staff Support Contra Costa County		\$40,000.00
Mechanics Bank Fees	Total:	\$40,000.00
Mechanics Bank		\$22.00
	Total:	\$22.00
Contract Accountant Fees		
Franklin Management		\$1,770.00
	Total:	\$1,770.00

Insurance Liabilty, D&O		
Alliant Insurance service, Inc		\$4,223.03
	Total:	\$4,223.03
Legal Fees		¢0,000,00
Meyers Nave		\$9,232.68
	Total:	\$9,232.68
Operating Exp/Board Meetings All Board Members		\$1,500.00
Postages reimbursement to FMS		\$5.55
	Total:	\$1,505.55
Website Development	Total.	ψ1,000.00
Planeteria Media		\$1,670.00
	Total:	\$1,670.00
Treasurer Oversight		¢4 000 00
City of San Ramon		\$1,200.00
	Total:	\$1,200.00
July 1, 2016 – June 30, 2017 (City of San Ramon/Franklin Management):		
TVTC Strategic Expenditure Plan Update		
Kimley-Horn & Associates, Inc.		\$23,995.26
	Total:	\$23,995.26
I-680 Auxiliary Lanes, Segment 2 Project		<b>#</b> 5 000 000 00
Contra Costa Transportation Authority (Town of Danville & CCTA) (8/17/16)		\$5,880,000.00
	Total:	\$5,880,000.00
Administrative Staff Support		¢20,000,00
City of Livermore		\$20,000.00
	Total:	\$20,000.00
Mechanics Bank Fees Mechanics Bank		\$214.80
Contract Accountant Fees	Total:	\$214.80
Franklin Management		\$11,410.00
	Total:	\$11,410.00
Insurance Liabilty, D&O	Total.	\$11,410.00
Alliant Insurance service, Inc		\$3,001.26
	Total:	\$3,001.26
Legal Fees		¢9 500 67
Meyers Nave		\$8,502.67
	Total:	\$8,502.67
Operating Exp/Board Meetings Board Member Stipends		\$2,900.00
		ψ2,000.00

	Total:	\$2,900.00
Website Development		
Planeteria Media		\$1,549.00
	Total:	\$1,549.00
Treasurer Oversight Services		
City of San Ramon Treasurer		\$1,200.00
	Total:	\$1,200.00
Project Management Software		
Basecamp Fees		\$312.00
	Total:	\$312.00
TOTAL DISBURSEMENTS:		\$65,530,005.92

#### Attachment B

## **Tri-Valley Transportation Development Fees Cumulative Resources/Uses Update** Held with Mechanics Bank and LAIF For the Period Ended July 2016- June-2017

7/01/16 Beginning Balance	\$ 11,541,514.83
Agency Receipts/Interest Earnings:	\$ 11,941,896.52
Disbursements:	\$ (5,953,082.99)
6/30/17 Ending Fund Balance	\$ 17,530,328.36

**Respectfully submitted,** 

arringth Jack Harrington

Franklin Management

#### **Tri-Valley Transportation Development Fees Cumulative Resources/Uses of Funds**

**Resources:** 

	Prior				Total	
	Cumulative 7/1		7/16-6/17			Fees/Interest
	I	Fees/Interest	F	ees/Interest		Remitted
Alameda Co	\$	441,812.28	\$	33,552.80	\$	475,365.08
Dublin	\$	19,483,561.88	\$	5,840,688.97	\$	25,324,250.85
Livermore	\$	19,510,213.66	\$	1,256,785.41	\$	20,766,999.07
Pleasanton	\$	10,734,172.71	\$	3,092,436.48	\$	13,826,609.19
CC County	\$	14,972,617.63	\$	1,521,387.91	\$	16,494,005.54
Danville	\$	1,698,031.45	\$	102,136.24	\$	1,800,167.69
San Ramon	\$	1,149,107.58	\$	66,570.48	\$	1,215,678.06
Trust Interest	\$	3,127,299.20			\$	3,127,299.20
LAIF Interest	\$	1,618.81	\$	28,338.23	\$	29,957.04
	\$	71,118,435.20	\$	11,941,896.52	\$	83,060,331.72

Uses:

Uses.		Total		7/16-6/17		Total
	C	Disbursements	D	isbursements	D	Disbursements
I580/680 Flyover	\$	(5,651,298.90)			\$	(5,651,298.90)
Refund of 20% accounts	\$	(2,004,382.09)			\$	(2,004,382.09)
Administration - Pleasanton	\$	(25,258.00)			\$	(25,258.00)
Administration - City of San Ramon	\$	(376,378.29)			\$	(376,378.29)
Administration - Contra Costa Co.	\$	(48,000.00)			\$	(48,000.00)
Administration - City of Livermore	\$	-	\$	(20,000.00)	\$	(20,000.00)
Highway 84 Project#2	\$	(23,998,716.45)			\$	(23,998,716.45)
I680/Alcosta Interchange Project#8	\$	(1,600,000.00)			\$	(1,600,000.00)
I680 Aux Lane Project #3	\$	(12,000,000.00)		-	\$	(12,000,000.00)
I680 Aux Lane Project #2	\$	-		(5,880,000.00)	\$	(5,880,000.00)
I580/Foothill Rd Proj#7	\$	(1,600,000.00)			\$	(1,600,000.00)
West Dublin Bart Proj#4	\$	(4,000,000.00)			\$	(4,000,000.00)
Nexus Study 2005	\$	(100,000.00)			\$	(100,000.00)
I580 HOV Lanes Proj#5	\$	(8,000,000.00)			\$	(8,000,000.00)
TVTC Strategic Expenditure Plan	\$	(94,099.47)	\$	(23,995.26)	\$	(118,094.73)
TVTDF Refund KT Properties - Pleasanton	\$	(3,427.85)			\$	(3,427.85)
TVTDF Refund Hana Yoon - Pleasanton	\$	(7,785.56)			\$	(7,785.56)
TVTDF Refund CA Splash- Pleasanton	\$	(15,290.00)			\$	(15,290.00)
Accounting Fees	\$	(15,545.00)		(11,410.00)	\$	(26,955.00)
Insurance Liabilty D&O	\$	(4,223.03)	\$	(3,001.26)	\$	(7,224.29)
Legal fees	\$	(17,253.18)	\$	(8,502.67)	\$	(25,755.85)
Operating Expenditures	\$	(1,505.55)	\$	(2,900.00)	\$	(4,405.55)
Website Development & Maintenance	\$	(10,840.00)	\$	(1,549.00)	\$	(12,389.00)
Treasure Oversight Services	\$	(2,400.00)	\$	(1,200.00)	\$	(3,600.00)
Project Management Software	\$	-	\$	(312.00)	\$	(312.00)
Bank Fees	\$	(517.00)	\$	(212.80)	\$	(729.80)
	\$	(59,576,920.37)	\$	(5,953,082.99)	\$	(65,530,003.36)

**Total Resources (Uses)** 

**\$ 11,541,514.83 \$ 5,988,813.53 \$ 17,530,328.36**