

MEETING MINUTES

TRI-VALLEY TRANSPORTATION COUNCIL

Zoom Teleconference Call

Monday, April 19, 2021

1. CALL TO ORDER, ROLL CALL, AND SELF-INTRODUCTIONS

The Tri-Valley Transportation Council (TVTC) was called to order at 4:02 p.m. by Chair, Scott Perkins, City of San Ramon.

TVTC Members in Attendance:

Scott Perkins, Chair, Councilmember, San Ramon
Jean Josey, Vice Chair, Councilmember, Dublin
Renee Morgan, Mayor, Town of Danville
David Haubert, ABSENT
Candace Andersen, Supervisor District 2, Contra Costa County
Brittini Kiick, Councilmember, City of Livermore
Karla Brown, Mayor, City of Pleasanton

TVTC Staff in Attendance:

Lisa Bobadilla, San Ramon
PJ Dhoot, San Ramon
Cedric Novenario, Pleasanton
Sai Midididdi, Dublin
Pratyush Bhatia, Dublin
Andy Dillard, Danville
Joanna Liu, Livermore
Robert Sarmiento, Contra Costa County

Others in Attendance:

Steve Mattos, Meyers Nave, TVTC Legal Counsel
Frederic Venter, Kimley Horn & Associates
Elizabeth Chau, Kimley Horn & Associates
Michael Schmitt, Kimley Horn & Associates

3. PUBLIC COMMENT

None

4. CONSENT CALENDAR

A. APPROVE TVTC Board Meeting Minutes January 25, 2021

- B. ADOPT the Tri-Valley Transportation Development Fee Construction Cost Index Annual Adjustment
- C. APPROVE Resolution No. 2021-05 Contract Extension for Kimley Horn & Associates to July 31, 2021

Motion to Approve Consent Items A, B and C, by Mayor Karla Brown; Second by Mayor Renee Morgan.

Approved (Ayes 6; Noes 0; Abstain 0)

5. OLD BUSINESS

- A. RECEIVE Status Update on TVTC Nexus Study.

Mr. Frederic Venter, Kimley Horn & Associates, provided TVTC members with a brief update on status of Nexus Study, providing details of local agency land use assumptions for inclusion into the travel demand model as well as the initial performance evaluation. Mr. Venter articulated the next steps including working with the Technical Advisory Committee (TAC) members to determine the non-fee funding forecast.

6. NEW BUSINESS

- A. APPROVE Resolution No. 2021-01 – Contra Costa Transportation Authority Request to Amend TVTC Strategic Expenditure Plan (SEP) to fund TVTC Project B-10 (I-680 Southbound SB High Occupancy Vehicle (HOV) Lane Gap Closure Project.

Ms. Bobadilla, TVTC Administrator introduced the item. She stated on April 15, 2019, the Tri-Valley Transportation Council (TVTC) adopted Resolution No. 2019-02 authorizing an appropriation of \$6.49M from the Tri-Valley Transportation Development Fund (TVTDF) account for the I-680 Southbound (SB) High Occupancy Vehicle (HOV) Lane Gap Closure Project (Project) for Fiscal Year (FY) 2023-24 and 2024-25 or sooner if funds are available. The Project is one of the “B List” Projects in the 2017 Strategic Expenditure Plan (Project B-10), adopted unanimously by the TVTC on January 23, 2017.

Ms. Bobadilla further stated that the TVTC Technical Advisory Committee (TAC) reviewed project schedules in the TVTC Strategic Expenditure Plan and determined that there is sufficient capacity to advance the reimbursement of the \$6.49 million in FY 2020-21 and that several project sponsors reported schedule delays or completion using other fund sources freeing up at least \$6.49 million in TVTDF this current fiscal year. The TVTC Finance Committee met March 2021 and expressed support for the Contra Costa Transportation Authority’s request to advance TVTDF funds in the amount of \$6.49M.

Motion to Approve by Mayor Renee Morgan; Second by Vice Chair Josey.

Approved (Ayes 6; Noes 0; Abstain 0)

B. APPROVE Resolution No. 2021-02 – City of Pleasanton request to refund Tri-Valley Transportation Development Funds to Northern California Carpenter’s ATF LLC

Mr. Cedric Novenario introduced this item. The City of Pleasanton issued a building permit to the Northern California Carpenter’s Union. The permit was for a new training center for carpenter apprentices. The total amount paid at permit issuance was \$2,119,101.38. In addition to paying fees for City of Pleasanton, they were also required to pay Tri-Valley Transportation Development Fee (TVTDF) of \$659,096.16.

Mr. Novenario further stated that in this instance, Northern California Carpenter’s ATF LLC demolished an existing building, and constructed a larger building to replace it. As the new building increased the square footage, the method for calculating the TVTC Fee assumed that new trips are generated by the additional square footage. Past practice has been to reimburse the developer for the 80% fees and recommend the local agency reimburse the 20% fees. TVTC and the City of Pleasanton will retain the portion of the TVTC Fee (\$146,544.14) attributable to the increased square footage for the new building.

The TVTC Finance Committee met April 2021 and support the City of Pleasanton’s request to Refund of Tri-Valley Transportation Development Fee to Northern California Carpenter’s ATF LLC.

Motion to Approve by Mayor Renee Morgan; Second by Vice Chair Josey.

Approved (Ayes 6; Noes 0; Abstain 0)

C. APPROVE Resolution No. 2021-04 – TVTC Fiscal Year 2021-2022 Operating Budget.

Ms. Bobadilla introduced the item. The proposed the TVTC FY 2021/2022 Administrative Budget is \$159,010 and includes expenses in the categories of TVTC Administrator, Accounting Services, Audit Service, Legal Services, Treasurer Oversight, Insurance, Basecamp, Banking/Service Charger, Website Hosting and Maintenance and board member stipends. Funding for a special study, such as Strategic Expenditure Plan, also approved for up to \$100,000. All expenses will be reviewed and can be adjusted, if necessary, throughout the year.

Ms. Bobadilla further stated that the TVTC Finance Subcommittee convened and reviewed the proposed FY 2021/2022 Administrative Budget on March 12, 2021. The Finance Subcommittee recommended the TVTC Board approve the FY 2021-2022 Administrative Budget

Motion to Approve by Supervisor Candace Andersen; Second Mayor Karla Brown.

Approved (Ayes 5; Noes 0; Abstain 0) (Mayor Renee Morgan not available to cast vote).

7. INFORMATIONAL ITEMS

N/A

8. ADJOURNMENT

The meeting was adjourned by Chair Perkins at 4:40 p.m.