

**MEETING MINUTES**

**TRI-VALLEY TRANSPORTATION COUNCIL**

Zoom Teleconference Call

Monday, August 16, 2021

**1. CALL TO ORDER, ROLL CALL, AND SELF-INTRODUCTIONS**

The Tri-Valley Transportation Council (TVTC) was called to order at 4:01 p.m. by Chair, Scott Perkins, City of San Ramon.

**TVTC Members in Attendance:**

Scott Perkins, Chair, Councilmember, San Ramon  
Jean Josey, Vice Chair, Councilmember, Dublin  
Renee Morgan, Mayor, Town of Danville  
David Haubert, Supervisor District 1, Alameda County  
Candace Andersen, Supervisor District 2, Contra Costa County  
Brittini Kiick, Councilmember, City of Livermore  
Karla Brown, Mayor, City of Pleasanton

**TVTC Staff in Attendance:**

Lisa Bobadilla, San Ramon  
Cedric Novenario, Pleasanton  
Sai Midididdi, Dublin  
Pratyush Bhatia, Dublin  
Andy Dillard, Absent  
Julie Chiu, City of Livermore  
Robert Sarmiento, Contra Costa County

**Others in Attendance:**

Lindsay D’Andrea, Meyers Nave, TVTC Legal Counsel  
Frederic Venter, Kimley Horn & Associates  
Michael Schmitt, Kimley Horn & Associates  
Matt Kelly, Contra Costa Transportation Authority  
Hisham Noemi, Contra Costa Transportation Authority

**3. PUBLIC COMMENT**

None

**4. CONSENT CALENDAR**

None

**5. OLD BUSINESS**

A. APPROVE Resolution No. 2021-10 Adopting the Tri-Valley Transportation Council 2020 Nexus Fee Update Study

Ms. Lisa Bobadilla thanked the Board members for participating in the July Fee Nexus Study “Study Session”. Furthermore, the Consultant Team incorporated edits and updated the document to reflect current project status. It should be noted that the Staff Report contains a chart that is incorrect. The Errata sent out earlier today reflect the correct info.

Ms. Bobadilla reminded Board members that adopting the Nexus Study today; the Board is not adopting a new Fee. The development of a new Fee, is the next phase, the Strategic expenditure Plan (SEO) phase. The Nexus Study does not set the fee, prioritize the projects or allocate funds to a project, the SEP will address those items. The SEP subcommittee of (Chair Perkins, Vice Chair Josey and CM Kiick), along with the TAC, will begin their work on the SEP.

The Kimley Horn Consultant Team of Mr. Michael Schmitt and Mr. Frederic Venter, reviewed the changes to the Nexus Study as recommended by the Board, including:

1. Updated data for Projects on List A and B reflecting current status.
2. Minor language changes for clarity and to provide additional background.

Ms. Schmitt articulated that with respect to the Association of Bay Area Governments (ABAG) Regional Housing Number Allocation (RHNA), TVTC TAC members, with input from TVTC Legal Counsel, recommend that the TVTC Adopt the Nexus Study with the housing forecast as-is and not include projected RHNA data.

Furthermore, given that the RHNA are not finalized at this time nor are they agreed upon by all TVTC agencies, it would be premature to include ABAG projections. Rather, staff and the Consultant Team recommends that the TVTC adopt the Nexus Study using the best available data at this time. During the SEP process, the housing forecast could be amended and RHNA data could be included, if warranted.

Mayor Brown inquired as to how Project List A, B and C are prioritized.

Mr. Schmitt responded that the Prioritization of Projects included in the SEP Phase.

**Motion to Approve by Mayor Morgan; Second by Supervisor Andersen**

**Approved (Ayes 7; Noes 0; Abstain 0)**

**6. NEW BUSINESS**

A. APPROVE Resolution No. 2021-09 Amendment to the Professional Services Agreement between the Tri-Valley Transportation Council and Kimley Horn and Associates to Extend the Agreement, Add Additional Scope to Include an Updated Strategic Expenditure Plan and Increase Contract Amount to \$247,930 The last Strategic Expenditure Plan (SEP) update was completed in 2017.

Ms. Lisa Bobadilla, TVTC Administrator stated that the next phase of the Nexus Study process is to update and amend the Strategic Expenditure Plan (SEP).

The SEP shall include a list of Projects, the estimated project costs of each Project, revenue estimates for the TVTDF fees, as well as a prioritization plan and timeline for project delivery.” Furthermore, she stated given that Kimley-Horn & Associates (KHA) is familiar with the background information and Nexus Study methodology, which is integral to preparing the updated SEP AND the SEP is the next step in the Fee update/process, the TVTC TAC concurs that amending KHA’s current contract to include the SEP is appropriate and will provide TVTC with significant project efficiencies and associated cost savings. The cost savings are a result of KHA not increasing costs significantly.

In the alternative, TVTC could direct staff to issue a Request for Proposals (RFP) for the SEP work task. However, this alternative would likely result in an 8 to 12 week delay. The tasks required to implement this alternative would include the TAC creating a new Request for Proposal (RFP), circulating the RFP for a period of up to 6-8 weeks, reviewing Proposals, scheduling and interviewing Consultants, developing a recommendation, and presenting for review/approval to TVTC and ultimately entering into a new agreement with a Consultant to implement the SEP.

Ms. Bobadilla stated that KHA will attend six SEP meetings and three TVTC Board meetings.

**Motion to Approve by Mayor Morgan; Second by Vice Chair Josey.**

**Approved (Ayes 7; Noes 0; Abstain 0)**

**7. INFORMATIONAL ITEMS**

None

**8. ADJOURNMENT**

The meeting was adjourned by Chair Perkins at 4:27 p.m.