

TRI-VALLEY TRANSPORTATION COUNCIL

Renee Morgan
TVTC Chair
Mayor
Town of Danville
(925) 918-3999

David Haubert
TVTC Vice Chair
Supervisor District 1
Alameda County
(510) 272-6691

Jean Josey
Councilmember
Dublin
(925) 833-2530

Candace Andersen
Supervisor District 2
Contra Costa County
(925) 957-8860

Kristie Wang
Council Member
City of Livermore
(925) 960-4019

Julie Testa
Councilmember
City of Pleasanton
(925) 931-5001

Open
San Ramon
(925) 973-2544

If you have any questions related to the Tri-Valley Transportation Council meeting agenda. Please contact Diane Friedmann, TVTC Administrative staff at (925) 314-3378 or email at dfriedmann@danville.ca.gov

TVTC REGULAR MEETING

Monday, January 27, 2025
4:00 p.m.

In-Person Meeting Locations:

1. Danville Town Offices, 500 La Gonda Way, Danville, CA 94526
2. Dublin City Hall, 100 Civic Plaza, Dublin, CA 94568 (remote)
3. Scott Haggerty Heritage House, 4501 Pleasanton Ave, Pleasanton, CA 94566 (remote)

Pursuant to Government Section 54953(b), members of the Board will be participating via teleconference from the above-listed in-person meeting locations. All in-person meeting locations will be open and accessible to the public and members of the public will have the opportunity to directly address the Board from these locations. This agenda will be posted at all locations.

Remote Meeting Link:

Join Zoom Meeting Link
<https://us02web.zoom.us/j/81629730328>
Webinar ID: 816 2973 0328

Or One tap mobile:

+16699006833, 81629730328# US (San Jose)
+16694449171, 81629730328# US

Members of the public who wish to participate in the meeting electronically have the option of giving public comments via Zoom during the Public Comment period (for topics not on the agenda), in addition to each of the items on the agenda.

If you are submitting a public comment via email, please do so **by 12:00 p.m. on Monday, January 27, 2025**, to dfriedmann@danville.ca.gov. Please include **“Public Comment “01/27/25”** in the subject line. In the body of the email, please include your name and the item you wish to speak on. Public comments submitted will be read during

TRI-VALLEY TRANSPORTATION COUNCIL

Public Comment and will be subject to the regular three-minute time restriction.

This AGENDA is posted in accordance with Government Code Section 54954.2(a). If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) (ADA), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact the Administrator at (925) 314-3378 or by email at dfriedmann@danville.ca.gov at least 24 hours in advance of the meeting. Upon receiving a request, the TVTC will swiftly resolve requests for reasonable accommodation for individuals with disabilities, consistent with the federal ADA, and resolve any doubt in favor of accessibility.

Agenda materials that become available within 72 hours in advance of the meeting, and after publishing of the agenda, will be available at the Danville Town Offices, 500 La Gonda Way, Danville, and will be posted on the TVTC's website at <https://www.tvtc-jpa.com/Meetings/Upcoming-Meetings.aspx>

Once connected to the Zoom platform using the Zoom link information provided, the public speaker will be added to the Zoom webinar as an attendee and muted. The speaker will be able to observe the meeting from the Zoom platform. The speaker will be unmuted to give public testimony via Zoom.

TRI-VALLEY TRANSPORTATION COUNCIL

AGENDA

1. **Call to Order**
2. **Roll Call and Self Introductions**
3. **Public Comment**
4. **Consent Calendar**
 - a. REVIEW AND ACCEPT October 21, 2024, Minutes
 - b. APPROVE AB 1600 Annual Report
 - c. ADOPT Resolution 2025-01 Approving the Proposed FY 2025-2026 Administrative Operating Budgets
 - d. ADOPT Resolution 2025-02 Approving the Proposed FY 2024-2025 Mid-Year Budget Adjustment
5. **New Business**
 - a. APPROVE and ADOPT Resolution 2025-03 Allocating TVTDF Funds to Contra Costa County for Strategic Expenditure Plan Project Norris Canyon Road Slide Repair and Safety Improvements Project (R. Sarmiento)
 - b. Review End of Year Financial Reports*
 - c. Review monthly Revenue and Expense statement, LAIF reports and Mechanics Bank Statement*
6. **Administrative Business**
7. **Informational Items**

March 20, 2025, at 4:00 pm – *Finance Subcommittee Meeting*
April 21, 2025, at 4:00 pm – *TVTC Board Meeting*
8. **Adjournment**

* Attachment(s)

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Item 4

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TRI-VALLEY TRANSPORTATION COUNCIL

Item 4a - DRAFT - MEETING MINUTES

TRI-VALLEY TRANSPORTATION COUNCIL REGULARLY SCHEDULED BOARD MEETING

Town of Danville, Community Meeting Room, 500 La Gonda Way, Danville, CA 94526
and Zoom Teleconference Call
Monday, October 21, 2024

1. **CALL TO ORDER**

The Tri-Valley Transportation Council (TVTC) was called to order at 4:03 p.m. by Chair, Renee Morgan, Town of Danville.

2. **ROLL CALL, AND SELF-INTRODUCTIONS**

TVTC Members in Attendance:

Renee Morgan, Chair, Mayor, Town of Danville
David Haubert, Vice-Chair, Supervisor District 1, Alameda County (absent)
Candace Andersen, Supervisor District 2, Contra Costa County
Jean Josey, Councilmember, Dublin
John Marchand, Mayor, City of Livermore
Scott Perkins, Councilmember, San Ramon
Julie Testa, Councilmember, City of Pleasanton

TVTC Staff in Attendance:

PJ Dhoot, San Ramon
Diane Friedmann, Danville
Joanna Liu, Livermore
Amber Lo, Alameda County
John Lowery
Sai Midididdi, Dublin
Cedric Novenario, Pleasanton
Robert Sarmiento, Contra Costa County
Chris Weeks, San Ramon

Others in Attendance

Lindsay D'Andrea, General Counsel's Office

3. **PUBLIC COMMENT**

None

4. **CONSENT CALENDAR**

a. APPROVE minutes from April 15, 2024, meeting.

Motion to Approve Consent Calendar Items by **Perkins**; Second by **Testa**

TRI-VALLEY TRANSPORTATION COUNCIL

Approved (Ayes 5; Noes 0; Abstain 1-Marchand) Haubert - Absent

5. OLD BUSINESS

6. NEW BUSINESS

- a. Receive Verbal Update I580/680 Interchange Project Update
John Lowery presented, asked to send supplemental
- b. Approve Allocation and Funding Agreement I580/Vasco Road Project
Joanna Xiu presented

Motion to Approve Funding Agreements Items by **Marchand**; Second by **Perkins**
Approved (Ayes 6; Noes 0; Abstain 0) Haubert - Absent

- c. Approve TVTC 2025 Meeting Calendar

Motion to Approve TVTC 2025 Meeting Calendar by **Josey**; Second by **Marchand**
Approved (Ayes 6; Noes 0, Abstain 0) Haubert – Absent

- d. Review monthly P&L Statement, LAIF reports, and Mechanics Bank Statement

7. ADMINISTRATIVE BUSINESS

- a. Accept Year-End Checklist developed by Bookkeeping and Accounting Services Consultant

Motion to Accept Year-End Checklist developed by Bookkeeping and Accounting Services Consultant by **Perkins**; Second by **Testa**
Approved (Ayes 6; Noes 0, Abstain 0) Haubert – Absent

8. INFORMATIONAL ITEMS

- a. TVTC Finance Subcommittee Meeting, January 16, 2025 at 4 p.m., Danville Town Offices, Community Meeting Room, 500 La Gonda Way, Danville, CA 94526
- b. TVTC Board Meeting, January 27, 2025 at 4 p.m., Danville Town Offices, Community Meeting Room, 500 La Gonda Way, Danville, CA 94526

8. ADJOURNMENT

The meeting was adjourned by Chair Morgan at 4:30 p.m.

TRI-VALLEY TRANSPORTATION COUNCIL

Item 4b

Renee Morgan
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Open
San Ramon
(925) 973-2544

To: TVTC Board

From: TVTC Finance Subcommittee and Technical Advisory Committee (TAC)

Date: January 27, 2025

Subject: Annual Report of Tri-Valley Transportation Development Fee Pursuant to Government Code Sections 66002, 66006 and 66008 (AB1600)

BACKGROUND

State law requires public agencies to review and report on an annual basis on the status of development impact fees collected to finance public improvements. This report pertains to Fiscal Year 2023-24.

DISCUSSION

Public agencies are authorized under the Mitigation Fee Act to adopt and impose development impact fees on development projects to contribute toward the cost of off-site public improvements, which are needed to mitigate the impact of new development. The law requires the agencies to review, on an annual basis, the status of development fees collected, and to provide a report 180 days from the end of the fiscal year. TVTC posted the AB 1600 annual report and findings on December 7, 2024, and the TVTC Board will review the report and findings at its regularly scheduled meeting on January 27, 2025.

RECOMMENDATION

TVTC Staff recommends that the Board review and accept the AB1600 FY 2023-24 annual report.

ATTACHMENTS

1. AB1600 Annual Report

Attachment 1

Tri Valley Transportation Council Annual AB1600 Report for Fiscal Year 2023-2024

		The fee provides for the construction of transportation improvement projects necessary to accommodate new development within the Tri-Valley Development area.	
1A	Description of the Type of Fee:	Projects are identified in the Strategic Expenditure Plan.	
1B	Amount of Fee:	Single Family Dwelling	\$ 6,946.01 per unit
		MultiFamily Dwelling	\$ 4,095.33 per unit
		Retail	\$ 5.92 per KSF
		Office	\$ 9.28 per KSF
		Industrial	\$ 5.23 per KSF
			average am/pm
		Other	\$ 6,424.02 peak hour trip
1C	Beginning and End Balance of Account		
	Beginning Balance:	\$	22,810,100
	End Balance:	\$	19,173,587
1D	Amount collected and interest earned:	\$	2,518,708 (see details below)
1E	Public Improvement(s) funded		(6,155,221) (see details below)
	Project Name:	See below	
	Amount:	See below	
	% of the cost funded by TVTC:	See below	
1F	Construction start date:	See below	
1G	Interfund Transfer or loan from account:	None	
1H			

1D	Amount Collected and Interest Earned	7/23-6/24
	Revenue and other Sources	Fees/Interest
	Alameda Co	\$ 4,080.02
	Dublin	\$ 634,181.27
	Livermore	\$ 298,993.09
	Pleasanton	\$ 306,520.11
	CC County	\$ 39,120.85
	Danville	\$ 193,685.46
	San Ramon	\$ 5,298.71
	LAIF Interest	\$ 1,036,828.06
		\$ 2,518,707.57

1E, 1F	Public Improvements Funded	7/23-6/24	1E. % of cost funded by TVTC	1F. Construction Start Date
		Disbursements		
	Project C-10, Innovate 680	(3,432,438.00)	6%	Aug-23
	Project C6 Sunol/680 Widen (Design)	(2,650,000.00)	16%	January 2028
	Administrative Staff Support	(20,000.00)	100%	N/A
	Accounting Fees	(15,323.75)	100%	N/A
	Audit Fees	(8,500.00)	100%	N/A
	Bank Fees	(80.00)	100%	N/A
	Insurance	(4,426.06)	100%	N/A
	Legal fees	(15,811.50)	100%	N/A
	Board Meeting Stipends	(2,300.00)	100%	N/A
	Treasurer Oversight Services	(1,200.00)	100%	N/A
	Website Development & Maintenance	(1,549.00)	100%	N/A
	Nexus Study/Strategic Exp plan	(3,593.01)		
	Total Resources (Uses)	(6,155,221.32)		

TRI-VALLEY TRANSPORTATION COUNCIL

Item 4c

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San Ramon
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To: TVTC Board

From: TVTC Finance Subcommittee and Technical Advisory Committee (TAC)

Date: January 27, 2025

Subject: Adopt Proposed FY 2025-2026 Budget

BACKGROUND

The TVTC Joint Exercise of Powers Agreement (JEPA) requires the TVTC to prepare and adopt an operating budget (Section 5.b.iii.). The TVTC Administrator prepares the budget with input from the Treasurer and the TVTC Finance Subcommittee for review and approval by the Board.

TVTC's Bylaws require TVTC to adopt an annual budget prior to July 1st each year for administrative costs. The annual budget includes costs for stipends, administration, legal counsel, accounting, treasurer, auditor, and insurance. The Bylaws also state TVTC may revise the budget from time to time within a fiscal year to account for additional costs. The adoption of the annual administrative budget, or any revisions requires a vote of a supermajority of five.

In January 2018, the TVTC adopted an Administrative Expenses policy to ensure sufficient annual funding for administrative and non-project specific expenses. Pursuant to this policy, the TVTC shall:

1. Create and adopt an annual administrative budget per the TVTC Bylaws based on anticipated need, not based on a specific percentage of anticipated or actual Tri-Valley Transportation Development Fee (TVTDF) revenue.
2. The annual administrative budget shall identify the percentage of anticipated TVTDF funds allocated to administrative expenses.
3. The annual administrative budget shall report the final dollar amount of administrative expenditure budgeted and spent in the prior fiscal year.
4. The annual administrative budget shall include expenses for special studies and efforts. This allows the TVTC to allocate funds to non-project

TRI-VALLEY TRANSPORTATION COUNCIL

specific administrative expenses on an annual basis, as necessary to carry out the purpose for which the fee was collected.

5. Subsequent Strategic Expenditure Plans and Nexus Studies shall calculate and set-aside an average 1% of anticipated impact fee revenue as a relative guide to reserve funds for administrative expenses. The administrative budget is not required to be at or less than the 1% set-aside.

DISCUSSION

FY 2025-2026 Administrative Expenses (\$85,700)

The proposed TVTC FY 2025-2026 Administrative Budget is \$85,700 (Exhibit A). The proposed Administrative Budget includes the following expenses:

1. TVTC Administrator
2. Accounting Services
3. Audit Services
4. Legal Services
5. Treasurer Oversight
6. Insurance
7. Banking/Service Charges
8. Website Hosting and Maintenance
9. Board Member Stipends

The TAC reviewed and recommends approval of the proposed FY 2025-2026 Administrative Budget. TVTC Finance Subcommittee reviewed the budget and members of the Committee are available to provide input to the Board at the Board meeting, if requested.

RECOMMENDATION

The TVTC TAC recommends that the TVTC Board adopt Resolution 2025-01 and approve the proposed Tri-Valley Transportation Council FY 2025-2026 Administrative Budget.

ATTACHMENTS:

- a. Resolution 2025-01: A Resolution Adopting the Tri-Valley Transportation Council Proposed FY 2025-2026 Administrative Operating Budget
 - a. Exhibit A to Resolution: Proposed FY 2025-2026 Administrative Operating Budget

TRI-VALLEY TRANSPORTATION COUNCIL

TRI-VALLEY TRANSPORTATION COUNCIL RESOLUTION NO. 2025-01

A RESOLUTION ADOPTING THE TRI-VALLEY TRANSPORTATION COUNCIL PROPOSED FY 2025-2026 ADMINISTRATIVE OPERATING BUDGET

WHEREAS, on October 18, 2013 the Tri-Valley Transportation Council (“TVTC”), consisting of the County of Alameda, the County of Contra Costa, the Town of Danville, the City of Dublin, the City of Livermore, the City of Pleasanton, and the City of San Ramon, entered into a Joint Exercise of Powers Agreement (“JEPA”) effectively establishing TVTC as a separate public entity duly organized and existing under the Constitution and other laws of the State of California; and

WHEREAS, the JEPA establishes: 1) a framework for TVTC to enact a development fee necessary for implementation of transportation improvements; 2) funding goals for transportation improvements; 3) mechanisms for collecting, managing and disbursing development fees for implementation of transportation improvements; and 4) facilitation of cooperative regional planning efforts through adoption and implementation of regional transportation action plans, the Strategic Expenditure Plan and fee program; and

WHEREAS, the JEPA under section 5(b)(iii) authorizes TVTC to prepare and adopt a budget for TVTC’s administrative functions; and

WHEREAS, the annual budget includes costs for ongoing administrative functions, including administrative staff support, accounting services, audit services, legal services, treasurer oversight, insurance, website services, and banking services; and

WHEREAS, on January 29, 2024, TVTC Board approved the FY 2024-2025 budget of \$90,700; and

WHEREAS, staff prepared the FY 2025-2026 budget, which includes \$85,700 for administrative costs; and

WHEREAS, the TVTC Finance Subcommittee reviewed the proposed FY 25-26 budget.

NOW THEREFORE BE IT RESOLVED THAT: the TVTC adopts the FY 2025-2026 budget, attached hereto and incorporated herein as Exhibit A.

TRI-VALLEY TRANSPORTATION COUNCIL

PASSED, APPROVED AND ADOPTED at the meeting of January 27, 2025 by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Renee S. Morgan, Chair
Tri-Valley Transportation Council

ATTEST:

Diane J. Friedmann,
TVTC Administrator

Tri-Valley Transportation Council

Exhibit A

TVTC's FY 2025-2026 Proposed Budget

Date: 1/27/2025

Expenses / Description	PREVIOUS YEAR		CURRENT YEAR				NEXT YEAR
	FY 2023-2024 Budget	FY 2023-2024 Actual Budget (used) provided by Krisch	FY 2024-25 Approved Budget- as of January 1, 2024	FY 2024-2025 Remaining Budget	FY 2024-2025 Mid-Year Budget Request	FY 2024-2025 Revised Budget	FY 2025-2026 Proposed Budget
TVTC Administrator (a)	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00		\$20,000.00	\$20,000.00
Accounting Services (b)	\$20,000.00	\$15,323.75	\$15,000.00	\$1,149.00		\$15,000.00	\$20,000.00
Audit Services (c)	\$8,500.00	\$8,500.00	\$10,000.00	\$10,000.00		\$10,000.00	\$10,000.00
Legal Services (d)	\$16,000.00	\$15,811.50	\$30,000.00	\$27,330.00		\$30,000.00	\$20,000.00
Treasurer Oversight (e)	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00		\$1,200.00	\$1,200.00
Insurance (f)	\$6,000.00	\$4,426.06	\$6,000.00	\$3,264.87		\$6,000.00	\$6,000.00
Banking/Service Charges (g)	\$500.00	\$80.00	\$500.00	\$460.00		\$500.00	\$500.00
Website Monthly/Annual Maintenance (h)	\$2,500.00	\$1,549.00	\$3,000.00	\$2,250.00		\$3,000.00	\$3,000.00
Board Member Stipends (i)	\$5,000.00	\$2,300.00	\$5,000.00	\$4,400.00		\$5,000.00	\$5,000.00
Operating Budget Expenses Subtotal	\$79,700.00	\$69,190.31	\$90,700.00	\$50,053.87	\$0.00	\$90,700.00	\$85,700.00
Special Studies and Efforts (Non-Project Specific Admin Expenses)							
Development Fee Manual + Amendment to SE	\$5,000.00						
GRAND TOTAL EXPENSES	\$84,700.00	\$69,190.31	\$90,700.00	\$50,053.87	\$0.00	\$90,700.00	\$85,700.00

Notes:

- (a) TVTC Administration Annual Stipend
- (b) Krisch & Company Accounting Services
- (c) Annual Audit/Cropper Rowe LLP
- (d) General Counsel/Redwood Public Law LLP
- (e) Treasurer Oversight
- (f) General Liability+Crime Insurance/Alliant
- (g) Mechanics Bank
- (h) PlaneteriaTech Support, annual domain renewal & Security Certificate
- (i) Board member stipends for board and sub-committee meetings

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TRI-VALLEY TRANSPORTATION COUNCIL

Item 4d

Renee Morgan
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San Ramon
(925) 973-2544

To: TVTC Board

From: TVTC Finance Subcommittee and Technical Advisory Committee (TAC)

Date: January 27, 2025

Subject: Adopt the Revised FY 2024-2025 Administrative Budget

BACKGROUND

The TVTC Joint Exercise of Powers Agreement (JEPA) requires the TVTC to prepare and adopt an operating budget (Section 5.b.iii.). The TVTC Administrator shall prepare the budget with input from the Treasurer and the TVTC Finance Subcommittee for review and approval by the Board.

TVTC's Bylaws require TVTC to adopt an annual budget prior to July 1st each year for administrative costs. The annual budget includes costs for stipends, administration, legal counsel, accounting, treasurer, auditor, and insurance. The Bylaws also state TVTC may revise the budget from time to time within a fiscal year to account for additional costs. The adoption of the annual administrative budget, or any revisions requires a vote of a supermajority of five.

In January 2018, the TVTC adopted an Administrative Expenses policy to ensure sufficient annual funding for administrative and non-project specific expenses. Pursuant to this policy, the TVTC shall:

6. Create and adopt an annual administrative budget per the TVTC Bylaws based on anticipated need, not based on a specific percentage of anticipated or actual Tri-Valley Transportation Development Fee (TVTDF) revenue.
7. The annual administrative budget shall identify the percentage of anticipated TVTDF funds allocated to administrative expenses.
8. The annual administrative budget shall report the final dollar amount of administrative expenditure budgeted and spent in the prior fiscal year.

TRI-VALLEY TRANSPORTATION COUNCIL

9. The annual administrative budget shall include expenses for special studies and efforts. This allows the TVTC to allocate funds to non-project specific administrative expenses on an annual basis, as necessary to carry out the purpose for which the fee was collected.
10. Subsequent Strategic Expenditure Plans and Nexus Studies shall calculate and set-aside an average 1% of anticipated impact fee revenue as a relative guide to reserve funds for administrative expenses. The administrative budget is not required to be at or less than the 1% set-aside.

DISCUSSION

On January 29, 2024, the TVTC Board approved FY 2024-2025 annual operating budget of \$90,700. Staff is requesting an additional budget amount of \$200,000 to conduct a Nexus Fee Study to update the Tri-Valley Transportation Development Fee (TVTDF). The most recent Nexus Fee Study was conducted in 2020 at a cost of approximately \$188,000.

RECOMMENDATION

The TVTC TAC recommends that the TVTC Board adopt Resolution 2025-02 adopting the revised FY2024-2025 administrative operating budget.

ATTACHMENTS:

- a. Resolution 2025-02: A Resolution Adopting the Tri-Valley Transportation Council Revised FY 2024-2025 Administrative Operating Budget.
 - a. Exhibit A to Resolution: Revised FY 2024-2024 Mid-Year Administrative Operating Budget.

TRI-VALLEY TRANSPORTATION COUNCIL

TRI-VALLEY TRANSPORTATION COUNCIL RESOLUTION NO. 2025-02

A RESOLUTION ADOPTING THE TRI-VALLEY TRANSPORTATION COUNCIL REVISED FY 2024-2025 ADMINISTRATIVE OPERATING BUDGET

WHEREAS, on October 18, 2013 the Tri-Valley Transportation Council (“TVTC”), consisting of the County of Alameda, the County of Contra Costa, the Town of Danville, the City of Dublin, the City of Livermore, the City of Pleasanton, and the City of San Ramon, entered into a Joint Exercise of Powers Agreement (“JEPA”) effectively establishing TVTC as a separate public entity duly organized and existing under the Constitution and other laws of the State of California; and

WHEREAS, the JEPA establishes: 1) a framework for TVTC to enact a development fee necessary for implementation of transportation improvements; 2) funding goals for transportation improvements; 3) mechanisms for collecting, managing and disbursing development fees for implementation of transportation improvements; and 4) facilitation of cooperative regional planning efforts through adoption and implementation of regional transportation action plans, the Strategic Expenditure Plan and fee program; and

WHEREAS, the JEPA under section 5(b)(iii) authorizes TVTC to prepare and adopt a budget for TVTC’s administrative functions; and

WHEREAS, the annual budget includes costs for ongoing administrative functions, including administrative staff support, accounting services, audit services, legal services, treasurer oversight, insurance, website services, and banking services; and

WHEREAS, on January 29, 2024, TVTC Board approved the FY 2024-2025 budget of \$90,700; and

WHEREAS, The Bylaws also state TVTC may revise the budget from time to time within a fiscal year to account for additional costs. The adoption of the annual administrative budget, or any revisions requires a vote of a supermajority of five.

WHEREAS, staff reviewed and identified the need for an additional budget of \$200,000 to cover costs for a Nexus Fee Study in FY 2024-2025; and

WHEREAS, the TVTC Finance Subcommittee reviewed the proposed FY 2024-2025 Mid-Year budget.

NOW THEREFORE BE IT RESOLVED THAT: the TVTC adopts the revised FY 2024-2025 administrative operating budget, attached hereto and incorporated herein as Exhibit A.

TRI-VALLEY TRANSPORTATION COUNCIL

PASSED, APPROVED AND ADOPTED at the meeting of January 27, 2025 by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Renee S. Morgan, Chair
Tri-Valley Transportation Council

ATTEST:

Diane J. Friedmann,
TVTC Administrator

Tri-Valley Transportation Council

Exhibit A

TVTC's FY 2023-2024 Revised Budget

Date: 1/27/2025

Expenses / Description	PREVIOUS YEAR		CURRENT YEAR				NEXT YEAR
	FY 2023-2024 Budget	FY 2023-2024 Actual Budget (used) provided by Krisch	FY 2024-25 Approved Budget- as of January 1, 2024	FY 2024-2025 Remaining Budget	FY 2024-2025 Mid-Year Budget Request	FY 2024-2025 Revised Budget	FY 2025-2026 Proposed Budget
TVTC Administrator (a)	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00		\$20,000.00	\$20,000.00
Accounting Services (b)	\$20,000.00	\$15,323.75	\$15,000.00	\$1,149.00	\$5,000.00	\$20,000.00	\$20,000.00
Audit Services (c)	\$8,500.00	\$8,500.00	\$10,000.00	\$10,000.00		\$10,000.00	\$10,000.00
Legal Services (d)	\$16,000.00	\$15,811.50	\$30,000.00	\$27,330.00		\$30,000.00	\$20,000.00
Treasurer Oversight (e)	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00		\$1,200.00	\$1,200.00
Insurance (f)	\$6,000.00	\$4,426.06	\$6,000.00	\$3,264.87		\$6,000.00	\$6,000.00
Banking/Service Charges (g)	\$500.00	\$80.00	\$500.00	\$460.00		\$500.00	\$500.00
Website Monthly/Annual Maintenance (h)	\$2,500.00	\$1,549.00	\$3,000.00	\$2,250.00		\$3,000.00	\$3,000.00
Board Member Stipends (i)	\$5,000.00	\$2,300.00	\$5,000.00	\$4,400.00		\$5,000.00	\$5,000.00
Nexus Fee Study (j)					\$200,000.00	\$200,000.00	
Operating Budget Expenses Subtotal	\$79,700.00	\$69,190.31	\$90,700.00	\$50,053.87	\$205,000.00	\$295,700.00	\$85,700.00
Special Studies and Efforts (Non-Project Specific Admin Expenses)							
Development Fee Manual + Amendment to SE	\$5,000.00						
GRAND TOTAL EXPENSES	\$84,700.00	\$69,190.31	\$90,700.00	\$50,053.87	\$205,000.00	\$295,700.00	\$85,700.00

Notes:

- (a) TVTC Administration Annual Stipend
- (b) Krisch & Company Accounting Services
- (c) Annual Audit/Cropper Rowe LLP
- (d) General Counsel/Redwood Public Law LLP
- (e) Treasurer Oversight
- (f) General Liability+Crime Insurance/Alliant
- (g) Mechanics Bank
- (h) PlaneteriaTech Support, annual domain renewal & Security Certificate
- (i) Board member stipends for board and sub-committee meetings
- (j) Nexus Fee Study

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Item 5

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TRI-VALLEY TRANSPORTATION COUNCIL

Item 5a

Renee Morgan
TVTC Chair
Mayor
Town of Danville
(925) 918-3999

David Haubert
TVTC Vice-Chair
Supervisor District 1
Alameda County
(510) 272-6691

Candace Andersen
Supervisor District 2
Contra Costa County
(925) 957-8860

Kristie Wang
Councilmember
City of Livermore
(925) 960-4019

Julia Testa
Councilmember
City of Pleasanton
(925) 931-5001

Open
City of San Ramon
(925) 973-2544

Jean Josey
Councilmember
City of Dublin
(925) 833-6650

To: Tri-Valley Transportation Council (TVTC)
From: TVTC Technical Advisory Committee (TAC)
Date: January 27, 2025

Subject: APPROVE Contra Costa County Request to Allocate Tri-Valley Transportation Development Fee Funds in the Amount of \$359,040.67 to the Norris Canyon Road Safety Improvement Project of the Tri-Valley Transportation Council Strategic Expenditure Plan Project C-2 and Associated Funding Agreement

BACKGROUND

Norris Canyon Road is a two-lane major collector road that connects the southwest corner of the City of San Ramon to Alameda County. The road has a history of serious run-off-the-road collisions at the horizontal curve located approximately 1,000 feet west of Ashbourne Road. The road has been studied for safety improvements using funding from the Contra Costa Transportation Authority's (CCTA) Measure J funding. However, the project has not yet proceeded to construction because not enough additional funding has been identified.

In August 2021, the Tri-Valley Transportation Council (TVTC) unanimously approved the TVTC Nexus Study update. Subsequently, on April 18, 2022, the TVTC unanimously adopted the 2022 Strategic Expenditure Plan (SEP) Update. The SEP includes Project C-2 Norris Canyon Road Safety Improvement Project ("Project"). The SEP authorizes an appropriation of \$538,561 from the Tri-Valley Transportation Development Fund (TVTDF) to both Contra Costa and Alameda Counties, the two Project sponsors.

In January 2023, a powerful winter storm washed out a portion of the slope that supports the road, forcing maintenance crews to close one of the lanes and add temporary traffic control. Contra Costa County received a grant for Federal Emergency Relief (ER) funding to cover the cost of repairing the narrow road to its original condition cross section and adding a guardrail. This work is separate from the safety improvements that are called for in the Project.

TRI-VALLEY TRANSPORTATION COUNCIL

DISCUSSION

Contra Costa County seeks TVTDF funding to construct safety improvements on the segment of Norris Canyon Road within its jurisdiction. Contra Costa County and Alameda County have agreed to divide the total amount allocated to the Project as follows:

- Contra Costa County: \$359,040.67 (2/3 of total allocation)
- Alameda County: \$179,520.33 (1/3 of total allocation)

Both counties have approved an MOU (attached) formalizing this division.¹ Contra Costa County requests the full amount of its share. Alameda County will request its share of funding for the Project at a future date.

The TVTDF funds will be combined with other sources, such as the CCTA Measure J sales tax revenue and gas taxes, to fund the construction of the safety improvements on Norris Canyon Road that are called for in the Project. One of the proposed safety improvements associated with the Project is the design and construction of a retaining wall to support the road. The improvement length is estimated to be 600 feet and encompasses the areas that have slid out, including the problematic horizontal curve. The other safety improvement is the installation of a three-foot-wide shoulder adjacent to the length of the guardrail. Design of these improvements has progressed to 65 percent complete, and construction is anticipated to occur in 2025.

RECOMMENDATION

TVTC TAC recommends that the TVTC Board approve Resolution No. 2025-03 approving the Contra Costa County's allocation of TVTDF to 2022 TVTC SEP Project No. C-2 and approving the Funding Agreement.

ATTACHMENTS

1. TVTC Resolution No. 2025-03 A Resolution of the Tri-Valley Transportation Council to Allocate \$359,040.67 in Tri-Valley Transportation Development Fee (TVTDF) Funds to Contra Costa County for Strategic Expenditure Plan Project C-2 Norris Canyon Road Safety Improvement Project
2. 2022 TVTC SEP Funding Plan Amended January 29, 2024
3. 2022 TVTC SEP Project No. C-2 Fact Sheet
4. MOU between Contra Costa County and Alameda County to divide TVTDF funds for Project C-2 Norris Canyon Road Safety Improvement Project

¹ Alameda County and Contra Costa County's Board of Supervisors approved the MOU on January 7, 2025 and January 21, 2025, respectively. A final copy of the MOU will be submitted to TVTC once it is signed by both jurisdictions.

TRI-VALLEY TRANSPORTATION COUNCIL

TRI-VALLEY TRANSPORTATION COUNCIL RESOLUTION NO. 2025-03

A RESOLUTION OF THE TRI-VALLEY TRANSPORTATION COUNCIL TO ALLOCATE \$359,040.67 IN TRI-VALLEY TRANSPORTATION DEVELOPMENT FEE (TVTDF) FUNDS TO CONTRA COSTA COUNTY FOR STRATEGIC EXPENDITURE PLAN PROJECT NORRIS CANYON ROAD SLIDE REPAIR AND SAFETY IMPROVEMENTS PROJECT FOR FY 2022- 2023

WHEREAS, in 1998, the TVTC and Contra Costa County entered into a Joint Exercise Powers of Agreement (JEPA) to provide authority to collect a Tri-Valley Transportation Development Fee (TVTDF) impact fees for the traffic mitigation to be applied to TVTC priority projects; and

WHEREAS, on August 16, 2021 TVTC unanimously approved Resolution No. 2021-10 Adopting the Tri-Valley Transportation Council 2020 Nexus Fee Update Study; and

WHEREAS, on April 18, 2022, the TVTC unanimously approved Resolution No 2022-07 Adopting the Strategic Expenditure Plan (SEP) Update and SEP Funding Plan, which guides the expenditure of revenue collected from TVTDF; and

WHEREAS, the SEP identifies priorities, project sponsors, and funding for TVTDF projects; and

WHEREAS, the 2022 Strategic Expenditure Plan Update programmed \$538,561 in fiscal year 2022-2023 for the Norris Canyon Road Safety Improvements Project (Project C-2) that was later renamed the Norris Canyon Road Slide Repair and Safety Improvements Project; and

WHEREAS, Contra Costa County and Alameda County have agreed to divide the \$538,561, with Contra Costa County receiving \$359,040.67 and Alameda County receiving \$179,520.33; and

WHEREAS, Contra Costa County has received \$2,076,451 in Federal Highway Administration (FHWA) Emergency Relief Funding that will be used to repair the slide with a retaining wall, repair the failed road in kind, and to add guardrails; and

WHEREAS, Contra Costa County has received \$1,430,000 in Measure J funding from the Contra Costa Transportation Authority (CCTA) that was purposed for improving safety on Norris Canyon Road; and

WHEREAS, the design and construction of the Project is underway and is anticipated to start construction in 2025; and

TRI-VALLEY TRANSPORTATION COUNCIL

NOW THEREFORE, the Tri-Valley Transportation Council resolves as follows:

1. The TVTC authorizes the TVTC Administrator and Treasurer to transmit \$359,040.67 in funds from the TVTDF account to Contra Costa County (Project C-2);
2. The TVTC approves the draft Funding Agreement between TVTC and Contra Costa County substantially in the form attached hereto and incorporated herein as Exhibit A, subject to final review and minor modification by TVTC's General Counsel, and authorizes the Chair to execute the Funding Agreement;
3. The TVTC authorizes any related activities necessary to further the intent of this resolution.

PASSED, APPROVED AND ADOPTED at the meeting of January 27, 2025, by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Renee S. Morgan, Chair
Tri-Valley Transportation Council

ATTEST:

Diane J. Friedmann,
TVTC Administrator

TRI-VALLEY TRANSPORTATION COUNCIL

EXHIBIT A

“Draft Funding Agreement”

FUNDING AGREEMENT BETWEEN THE TRI-VALLEY TRANSPORTATION COUNCIL AND CONTRA COSTA COUNTY FOR THE ALLOCATION OF TVTDF FUNDS IN THE AMOUNT OF \$359,040.67 FOR THE NORRIS CANYON ROAD SLIDE REPAIR AND SAFETY IMPROVEMENTS PROJECT (PROJECT C-2)

This AGREEMENT is made and entered into as of January 27, 2025 by and between the Tri-Valley Transportation Council and Contra Costa County (COUNTY), collectively referred to herein as the “Parties.”

RECITALS

- A. **WHEREAS**, COUNTY, as one of the members of the Tri-Valley Transportation Council (“TVTC”), is a signatory to the Joint Exercise of Powers Agreement pertaining to the Tri-Valley Transportation Development Fee (“TVTDF”); and
- B. **WHEREAS**, the Norris Canyon Road Slide Repair and Safety Improvements Project (“Project”) is identified on List C of the TVTC Strategic Expenditure Plan (“SEP”) and is programmed for funding in the SEP Funding Plan; and
- C. **WHEREAS**, COUNTY is the Project sponsor and requested a TVTDF funding allocation; and
- D. **WHEREAS**, pursuant to Resolution No. 2025-03, TVTC approved the allocation of \$359,040.67 of TVTDF funds to COUNTY for the Project; and
- E. **WHEREAS**, the Parties desire to enter into this Funding Agreement to outline the terms and obligations associated with the allocation of TVTDF funds;

NOW, THEREFORE, THE PARTIES DO HEREBY AGREE AS FOLLOWS:

SECTION I

TVTC AGREES:

- A. To allocate and transmit to County \$359,040.67 of TVTDF funds for the Project.

TRI-VALLEY TRANSPORTATION COUNCIL

COUNTY AGREES:

- A. To utilize the TVTDF funds solely for the Project, in accordance with the SEP.
- B. To keep and maintain accurate documentation consistent with Generally Accepted Accounting Principles (GAAP) related to the expenditure of the TVTDF funds allocated for the Project.
- C. To make any and all documentation related to the Project's use of TVTDF funds available to TVTC or its representatives upon request.
- D. To promptly notify TVTC of any unspent TVTDF funds after Project completion and promptly return said funds to TVTC.

SECTION II

IT IS MUTUALLY AGREED:

- A. Any notice given under this Funding Agreement shall be in writing and shall be deemed given if delivered personally or mailed by registered or certified mail or commercial overnight courier, return receipt or confirmation of delivery requested, or by facsimile transmission with voice confirmation of receipt, the parties at the following addresses (or at such other address for a party as shall be specified by like notice):

If to COUNTY:

Craig Standafer, Associate Civil Engineer
Contra Costa County Public Works Department
255 Glacier Drive
Martinez, CA 94553
Craig.Standafer@pw.cccounty.us

If to TVTC:

Diane J. Friedmann
Attention: TVTC Administrator
City of Danville
500 La Gonda Way
Danville, CA 94526
dfriedmann@danville.ca.gov

SIGNATURES ON THE NEXT PAGE

TRI-VALLEY TRANSPORTATION COUNCIL

CONTRA COSTA COUNTY

A Municipal Corporation "COUNTY"

Warren Lai, Public Works Director

APPROVED AS TO FORM:

Thomas Geiger, County Counsel

ATTEST:

Jamie Morritt, County Clerk

County Resolution No.

TRI-VALLEY TRANSPORTATION COUNCIL

Renee S. Morgan, Chair

APPROVED AS TO FORM:

Lindsay D'Andrea, TVTC Counsel

ATTEST:

Diane J. Friedmann, TVTC Administrator

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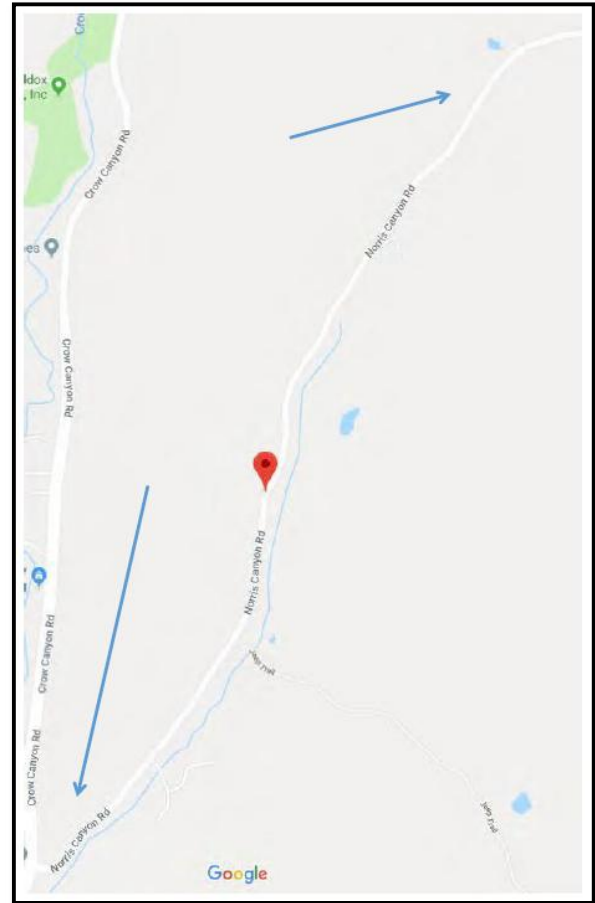
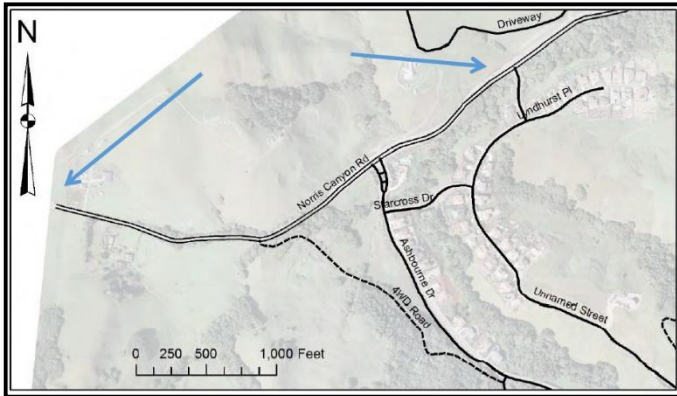
Table 8: 2022 TVTDF Funding Plan

ID	Project	July 1st FY Balance (\$)										Total
		\$17,000,000	\$22,469,002	\$13,981,855	\$6,057,276	\$2,042,094	\$5,064,310	\$973,440	\$6,628,993	\$7,024,183	\$21,944,751	
		Revenue Forecast (\$)										
		\$14,577,263	\$16,331,555	\$14,584,716	\$13,862,627	\$14,130,377	\$12,945,760	\$15,598,510	\$12,953,043	\$33,769,769	\$13,979,792	\$162,733,410
		Return to Local Source - 20% (\$)										
		\$2,915,453	\$3,266,311	\$2,916,943	\$2,772,525	\$2,826,075	\$2,589,152	\$3,119,702	\$2,590,609	\$6,753,954	\$2,795,958	\$32,546,682
		Admin Fee -0.8% (\$)										
		\$116,618	\$130,652	\$116,678	\$110,901	\$113,043	\$103,566	\$124,788	\$103,624	\$270,158	\$111,838	\$1,301,867
		Revenue for TVTDF Allocation (\$)										
		\$28,545,192	\$35,403,594	\$25,532,950	\$17,036,476	\$13,233,353	\$15,317,352	\$13,327,460	\$16,887,802	\$33,769,840	\$33,016,746	\$128,884,861
Projected Disbursement - 2022 SEP Update												
	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	22-32 Total	
Disbursed	\$6,076,190	\$21,421,738	\$19,475,674	\$14,994,382	\$8,169,043	\$14,343,912	\$6,698,467	\$9,863,619	\$11,825,089	\$10,419,955	\$123,288,069	
Remainder	\$22,469,002	\$13,981,855	\$6,057,276	\$2,042,094	\$5,064,310	\$973,440	\$6,628,993	\$7,024,183	\$21,944,751	\$22,596,791	\$22,596,791	
A-2b	SR 84 / I-580 Interchange - Phase 2							\$2,000,000	\$1,500,000	\$1,650,000	\$5,150,000	
A-9a	Crow Canyon Improvements Phase 1		\$1,550,000								\$1,550,000	
A-9b	Crow Canyon Improvements Phase 2			\$1,690,000							\$1,690,000	
A-10a	Vasco Road Safety Improvements Phase 1		\$500,000	\$2,820,000							\$3,320,000	
A-10b	Vasco Road Safety Improvements Phase 2			\$2,580,000							\$2,580,000	
A-11	Express Bus/Bus Rapid Transit (BRT) - Phase 2				\$800,000						\$800,000	
B-1	I-580/I-680 Interchange (Westbound to Southbound)				\$500,000	\$500,000					\$1,000,000	
B-4	I-580/Vasco Road Interchange Modification		\$5,139,000	\$3,426,000							\$8,565,000	
B-5	I-580/Greenville Rd Interchange Modification							\$5,160,000	\$3,440,000		\$8,600,000	
B-8a	Camino Tassajara/Tassajara Rd Widening Project (Contra Costa County Segment)		\$4,380,000	\$2,000,000							\$6,380,000	
B-8b	Camino Tassajara/Tassajara Rd Widening Project (Dublin Segment)		\$1,450,000								\$1,450,000	
C-2	Nomis Canyon Road Safety Improvement - Segment 1	\$538,561									\$538,561	
C-3	Dublin Boulevard - North Canyons Parkway Extension		\$16,039,300								\$16,039,300	
C-6	Sunol/680 Widening	\$2,650,000									\$2,650,000	
C-7b	I-680 Express Lanes - Hwy 84 to Alcosta (Northbound)			\$3,298,382	\$5,298,382	\$5,298,382	\$7,298,382				\$21,193,529	
C-8	Santa Rita/I-580 Interchange						\$1,033,378				\$1,033,378	
C-10	Innovate 680		\$3,432,438	\$2,288,292							\$5,720,730	
C-11a	Iron Horse Trail Bicycle-Pedestrian Overcrossing – Bollinger Canyon Road	\$2,287,629									\$2,287,629	
C-11c	Iron Horse Trail – Dublin	\$600,000									\$600,000	
C-11d	Iron Horse Trail – Livermore							\$2,698,530			\$2,698,530	
C-11e	Iron Horse Trail to Shadow Cliffs									\$164,866	\$164,866	
C-13	Fallon/EI Charro Interchange				\$2,070,661	\$1,380,440					\$3,451,101	
C-14	Valley Link Rail (Phase 1)					\$5,165,089	\$5,165,089	\$5,165,089	\$5,165,089	\$5,165,089	\$25,825,445	

Note: Only Projects receiving funding within SEP 10-year horizon are shown.

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C-2. NORRIS CANYON ROAD SAFETY IMPROVEMENT



TVTC PROJECT SPONSORS

Contra Costa County, Alameda County

LEAD AGENCY

Contra Costa County, Alameda County

PROJECT DESCRIPTION (UPDATED SUMMER 2021)

Project C-2 includes countermeasures that will increase safety on a Norris Canyon Road, a regional route that connects San Ramon to Alameda County. The proposed project includes the following road segments:

- Segment 1 (Norris Canyon Road from San Ramon City Limits to 300 feet west of Ashbourne Drive) – this segment has experienced an increase in run off the road collisions and is slated for countermeasures such as guardrails and other safety countermeasures.
- Segment 2 (Norris Canyon Road from 300 feet west of Ashbourne Drive to Alameda County limits) – this segment currently has a 20' pavement width and no road shoulders. This segment has also experienced an increase in run off the road collisions. Countermeasures include shoulder widening, installation of a retaining wall, and installation of a guardrail.
- Segment 3 (Norris Canyon Road from the Alameda County limit line to Crow Canyon Road) – the narrow rural road continues west into Alameda County where the road pavement continues to be narrow with approximately 20' existing pavement width and no road shoulders. The proposed project would include shoulder widening and guardrail installation to reduce serious injury collisions.

STATUS

The Project is in the preliminary engineering phase for Segments 1 and 2 as other funding is sought in order to continue planning studies and further design efforts.

PHASING AND SCHEDULE

For each phase of this project, there will be a project scope and cost estimate, environmental documentation, preparation of plans, specifications, and estimates (PS&E), Right of Way (ROW) Acquisition, Construction, and Construction Inspection.

COST AND FUNDING SOURCES

Contra Costa County (Segment 1 & 2):

Cost (Millions)	\$8.00*
Funding (Millions)	
TVTDF	\$0.00**
Total Funding (Millions)	\$0.00
Total Funding Shortfall (Millions)	\$8.00

*Segment 1: \$2 million, Segment 2: \$6 million

Alameda County (Segment 3):

Cost (Millions)	\$16.49
Funding (Millions)	
TVTDF	\$0.00**
Total Funding (Millions)	\$0.00
Total Funding Shortfall (Millions)	\$16.49

**2022 SEP programed \$0.54 Million for Project C-2, but the share between Contra Costa and Alameda County is to be determined.



MEMORANDUM OF UNDERSTANDING
BETWEEN
COUNTY OF CONTRA COSTA
AND
COUNTY OF ALAMEDA
FOR
TRI-VALLEY TRANSPORTATION DEVELOPMENT FEE PROGRAM FUNDING
FOR THE
NORRIS CANYON ROAD SAFETY IMPROVEMENT PROJECT

This memorandum of understanding (“MOU”) is dated as of January 10, 2025 (the “Effective Date”), and is between the County of Contra Costa (“Contra Costa County”) and the County of Alameda (“Alameda County”).

RECITALS

- A. The Norris Canyon Road Safety Improvement Project (“Project”) is a project that will improve roadway safety by installing guardrails, constructing a retaining wall, widening the roadway shoulders, and implementing other safety countermeasures. The Project limits are Norris Canyon Road from Crow Canyon Road in Alameda County to the San Ramon City limits.
- B. In 1991, Contra Costa County and Alameda County, along with Dublin, Pleasanton, Livermore, Danville, and San Ramon, signed a Joint Powers Agreement that established the Tri-Valley Transportation Council (TVTC), for the purpose of preparing the Tri-Valley Transportation Plan/Action Plan (“TVTC Action Plan”).
- C. TVTC adopted the TVTC Action Plan in 1995. The TVTC Action Plan recommended the development of a Tri-Valley Transportation Development Fee (TVTDF) to allocate a fair share of the costs of needed regional infrastructure to new development. TVTC and the member agencies created and adopted the TVTDF program in 1998.
- D. To guide the expenditure of revenue collected in the TVTDF program, including identifying priorities, funding allocations for eligible projects, and project sponsors, TVTC adopted a Strategic Expenditure Plan (SEP) in 1999. The SEP was updated in 2004, 2011, 2017, and 2022.
- E. The 2022 SEP Update identifies the Project (Project C-2) and allocates \$538,561 in Fiscal Year 2022/2023 to Alameda County and Contra Costa County, the two project sponsors.

AGREEMENT

1. Distribution of Funds. Contra Costa County shall request an amount not to exceed \$359,040.67 in TVTDF funds from TVTC for use by Contra Costa County toward Segments 1 and 2 of the Project. Alameda County shall request an amount not to exceed \$179,520.33 in TVTDF funds from TVTC for use by Alameda County towards Segment 3 of the Project. Each segment is defined in Appendix A of the 2022 SEP Update, as amended January 29, 2024.
2. Use of Funds. Contra Costa County and Alameda County shall use the funds solely for the Project, as specified in the 2022 SEP Update, as amended January 29, 2024.
3. Term and Termination. This MOU is effective on the Effective Date and remains in effect until both parties have received their share of the allocation, or 10 years after the Effective Date, whichever comes first. Either party may terminate this MOU at any time with prior written notice.
4. Modification. This MOU may be modified only with the written approval of both parties.
5. Hold Harmless. Alameda County shall fully defend, hold harmless, and indemnify Contra Costa County, its officers, agents and employees against any and all claims, demands, damages, costs, expenses and liability arising out of this MOU and arising out of the design, implementation, or construction of the Project, except for liability arising out of the sole negligence or willful misconduct of Contra Costa County, its officers, agents or employees. Contra Costa County shall fully defend, hold harmless, and indemnify Alameda County, its officers, agents and employees against any and all claims, demands, damages, costs, expenses and liability arising out of this MOU and arising out of the design, implementation, or construction of the Project, except for liability arising out of the sole negligence or willful misconduct of Alameda County, its officers, agents or employees. This section shall survive the termination of this MOU.
6. Notices: All correspondence regarding this MOU, including demands and notices, is to be directed to the following persons at the following addresses and telephone numbers:

Contra Costa County: Contra Costa County Public Works Department
Attn: Craig Standafer
255 Glacier Drive, Martinez, CA 94553
925-313-2018

Alameda County: Alameda County Public Works Agency
Attn: Maritoni Maravilla
399 Elmhurst Street
Hayward, CA 94544
(510) 670-6550

7. Counterparts. The parties recognize and agree that separate counterpart signature pages may be used to execute this MOU, but that all such pages constitute one and the same MOU.
8. No Third-Party Beneficiaries. This MOU is intended solely for the benefit of the parties hereto and no third party will have any right or interest in any provision of this MOU or as a result of any action or inaction of any party in connection with this MOU.
9. Independent Contractor. Contra Costa County, and any party contracting with it, renders its activities pursuant to this MOU as an independent contractor. None of Contra Costa County's agents, subcontractors or employees shall be construed as agents or employees of Alameda County. The legal relationship of any person performing services for Contra Costa County will solely be between that person and Contra Costa County. Alameda County, and any party contracting with it, renders its activities pursuant to this MOU as an independent contractor. None of Alameda County's agents, subcontractors or employees shall be construed as agents or employees of Contra Costa County. The legal relationship of any person performing services for Alameda County will solely be between that person and Alameda County.
10. Integration. This MOU represents the entire agreement of the parties with respect to the subject matter described in this MOU, and no representation, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein.
11. Remedy. The sole remedy for violation of this MOU is specific performance of this MOU. Both parties waive their respective rights to trial by jury of any claim or cause of action arising out of this MOU. Both parties shall have no liability for damages to one another or to any other person or entity resulting from any violation of this MOU.
12. Severability. Should any part of this MOU be declared unlawful, invalid, or beyond the authority of either party to enter into or carry out, such decision shall not affect the validity of the remainder of this MOU, which shall continue in full force and effect; provided that, the remainder of this MOU can, absent the invalid portion(s), reasonably be interpreted to give effect to the intentions of the parties.
13. General Compliance with Laws. The performance of this MOU and the distribution of TVDF funds from TVTC for use by Contra Costa County toward the Project will be in accordance with applicable provisions of local and state law.
14. Governing Law. This MOU shall be construed and interpreted and the legal relations created thereby shall be determined in accordance with the laws of the State of California.
15. Authorization. Both parties, or the representative(s) signing this MOU on behalf of Contra Costa and Alameda County, represents and warrants that they have full power and authority to enter into this MOU and to perform the obligations set forth herein.
16. Entire MOU. This MOU contains the entire understanding of the parties relating to the subject matter of this MOU. No promise, representation, warranty or covenant not included in this MOU has been or is relied upon by any party.

The parties are signing this MOU as of the Effective Date.

CONTRA COSTA COUNTY

ALAMEDA COUNTY

By: _____
Warren Lai
Public Works Director

By: _____
Daniel Woldesenbet, Ph.D., P.E.
Public Works Director




Approved as to Legal Form:
Donna R. Ziegler, County Counsel

Martin de los Angeles
Deputy County Counsel

RETURN SERVICE REQUESTED

TRI-VALLEY
 TRANSPORTATION COUNCIL
 200 OLD BERNAL AVE
 PLEASANTON CA 94566-7016

Managing Your Accounts

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-  Online www.mechanicsbank.com
-  Mobile Download Our Mobile Apps

Learn 10 ways to protect yourself against check fraud

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Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXXXX0415	\$258,635.62

PUBLIC CHECKING - XXXXXXXXXX0415

Account Summary

Date	Description	Amount
11/30/2024	Beginning Balance	\$239,815.81
	1 Credit(s) This Period	\$23,759.46
	8 Debit(s) This Period	\$4,939.65
12/31/2024	Ending Balance	\$258,635.62

Deposits

Date	Description	Amount
12/23/2024	DEPOSIT	\$23,759.46

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
2774	12/10/2024	\$100.00	2779*	12/10/2024	\$100.00	2782	12/11/2024	\$1,469.50
2775	12/31/2024	\$100.00	2780	12/11/2024	\$2,931.00	2783	12/11/2024	\$14.15
2777*	12/20/2024	\$100.00	2781	12/11/2024	\$125.00			

HOW TO CONTACT US 800.797.6324
 P.O. Box 8070
 Walnut Creek, CA 94596
www.mechanicsbank.com

This information applies only to consumer accounts as defined by the Electronic Fund Transfer Act and Regulation E.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS

Call us at 800.797.6324, during regular business hours, or write us at: Mechanics Bank, P.O. Box 8070, Walnut Creek, CA 94596 as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number.
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will determine whether an error occurred within 10 business days after we hear from you and will correct any error promptly. If we need more time, however, we may take up to 45 days to investigate your complaint or question. If we decide to do this, we will credit your account within 10 business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

For errors involving new accounts, point-of-sale, or foreign-initiated transactions, we may take up to 90 days to investigate your complaint or question. For new accounts, we may take up to 20 business days to credit your account for the amount you think is in error.

We will tell you the results within three (3) business days after completing our investigation. If we decide that there was no error, we will send you a written explanation. You may ask for copies of the documents that we used in our investigation.

NOTICE TO BUSINESS AND COMMERCIAL CUSTOMERS:

Accounts owned by business and commercial customers are not subject to consumer regulations, such as the Truth in Savings Act and the Electronic Fund Transfer Act. The information regarding Electronic Transfers does not apply to business or commercial accounts. You acknowledge the risk of loss from unauthorized items. You further acknowledge that the Bank offers various services that allow business and commercial customers to closely monitor their account activity, such as Business Online Banking, Positive Pay, and other services ("Fraud Prevention Services"), which can reduce potential fraud. If you fail to use one or more of the available Fraud Prevention Services, you agree that you will be deemed to have assumed the risk of any losses that could have been prevented if you had used the Fraud Prevention Services.

How to balance your account


1. Subtract from your check register any service, miscellaneous, or automatic charge(s) posted on this statement.
2. Mark ✓ your register after each check listed on the front of this statement.
3. Check off deposits shown on the statement against those shown in your check register.
4. Complete the form below.
5. The final "balance" in the form below should agree with your check register balance. If it does not, read "HINTS FOR FINDING DIFFERENCES".

HINTS FOR FINDING DIFFERENCES

Recheck all additions and subtractions or corrections. Verify the carryover balance from page to page in your check register.

Make sure you have subtracted the service or miscellaneous charge(s) from your check register balance.

HOW TO BALANCE YOUR ACCOUNTS

TRANSFER AMOUNT FROM PAGE ONE	\$	
ADD DEPOSITS MADE SINCE ENDING DATE ON STATEMENT		
SUBTOTAL	\$	
LIST CHECKS NOT CLEARED ON THIS STATEMENT OR PRIOR STATEMENTS		
TOTAL CHECKS NOT LISTED		
SUBTRACT TOTAL CHECKS NOT LISTED FROM SUBTOTAL ABOVE	BALANCE	\$



PUBLIC CHECKING - XXXXXXXXX0415 (continued)

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
12/10/2024	\$239,615.81	12/20/2024	\$234,976.16	12/31/2024	\$258,635.62
12/11/2024	\$235,076.16	12/23/2024	\$258,735.62		

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

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California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

January 09, 2025

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[PMIA Average Monthly Yields](#)

TRI-VALLEY TRANSPORTATION COUNCIL

ADMINISTRATOR
7000 BOLLINGER CANYON ROAD
SAN RAMON, CA 94583

[Tran Type Definitions](#)

Account Number: 40-07-023

December 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	18,422,719.47
Total Withdrawal:	0.00	Ending Balance:	18,422,719.47

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Tri-Valley Transportation Council
Revenue & Expense
December 2024

	<u>Dec 24</u>
Income	
4000 · Development Fees	756,148.17
Total Income	756,148.17
Expense	
5090 · Insurance - Liability, D and O	398.85
5060 · Website Development	125.00
5020 · Accounting Fees	3,976.00
Total Expense	4,499.85
Net Income	<u><u>751,648.32</u></u>